

ACH Positive Pay with Filters

Working ACH Exception Items

1. Cash Manager > Positive Pay > ACH Positive Pay > Work Items
2. Choose to pay or return each item
 - Decision each item separately by selecting the ellipsis button to the right **OR**
 - Decision all items at one time with the **Pay Selected** or **Return Selected** buttons

ACH Positive Pay - Work Items

View and/or Work Exception Items
Positive Pay exception items must be paid and/or returned by 11:00 AM CT.

Account: Frank N Stein

Pay Selected Return Selected

Status	Vendor Name	Vendor ID	Reason	Account #	SEC	Paid Amount	Issued Date	ACH Options
Not Worked	CNB TEST 1		Unknown	**** 0000	PPD	\$ 1.01	02/02/2024	Pay Return
Not Worked	CNB TEST 1		Unknown	**** 0000	PPD	\$ 1.04	02/02/2024	Pay Return
Not Worked	CNB TEST 1		Unknown	**** 0000	PPD	\$ 1.55	02/02/2024	Pay Return

Editing ACH Filters

1. Cash Manager > Positive Pay > ACH Positive Pay > Edit Filter

ACH Positive Pay - Edit Filters

Edit ACH Filters
Easily edit ACH Filters by selecting from your existing ACH Transaction History - Select your preferred account & date range as we will provide quick results for action to edit.

Account: Checking Account - 1867

Search

Status	Vendor Name	Vendor ID	SEC Code	Debit/Credit	Allow/Dissallow	Amount	Filter Options
Active	CNB TEST FT	123456789	PPD	Debit	Allow		Edit Delete
Active	CNB TEST 1	9876543210	PPD	Debit	Allow		Edit Delete



2. Edit the fields, as necessary and select the Submit button.

+ ACH Positive Pay - Edit Filter

Vendor: CNB TEST 1

Vendor ID: 9876543210

SEC Code: PPD - Prearranged Payments and Deposits

Debit/Credit: Debit

Allow/Deny: Allow

Low Amount: \$ 4.00

High Amount: \$ 5.00

Expiration Date: MM/DD/YYYY

Cancel Submit

Add Filters ACH Positive Pay

1. Cash Manager > Positive Pay > ACH Positive Pay > Add Filters
2. ACH items history will be displayed for review and the option to Filter that item by selecting ellipsis button to the right of the item you would like to filter.

ACH Positive Pay - Add Filters

Add ACH Filters

Easily add ACH Filters by selecting from your existing ACH Transaction History - Select your preferred account & date range as we will provide quick results for action to add/edit.

ACH Transaction History

Account: Checking Account - 1867

ACH History: 90 Days

Q Search

Vendor Name	Vendor ID	Date	Account #	SEC Code	Debit/Credit	Amount
CNB TEST 1	9876543210	02/07/2024	*****1867	PPD	Debit	\$ 4.11
CNB TEST 1	9876543210	02/06/2024	*****1867	PPD	Debit	\$ 4.11
CNB TEST 1	9876543210	02/07/2024	*****1867	PPD	Debit	\$ 4.11
CNB TEST FT	123456789	02/07/2024	*****1867	OCD	Debit	\$ 4.11
CNB TEST 1	9876543210	02/06/2024	*****1867	PPD	Debit	\$ 1.04
CNB TEST 1	9876543210	02/06/2024	*****1867	PPD	Debit	\$ 1.01
CNB TEST 1	9876543210	02/05/2024	*****1867	PPD	Debit	\$ 4.49

Filter Options

Filter



3. Edit the fields, as necessary and select the Submit button. At this point it will add this item as an ACH Filter and can be viewed, edited or deleted in the ACH Edit Filters screen.

ACH Positive Pay - Add Filters

Vendor: CNB TEST FT

Vendor ID: 123456789

SEC Code: CCD - Cash Concentration or Disbursement

Debit/Credit: Debit

Allow/Disallow: Allow

Low Amount: \$ 0.00

High Amount: \$ 0.00

Expiration Date: MM/DD/YYYY

Cancel Submit

Work History Filters ACH Positive Pay

1. Cash Manager > Positive Pay > ACH Positive Pay > Work History
This allows for a user to review the previous days work history for Positive Pay Items

ACH Positive Pay - Work History

Work History

Here is a history of the ACH Exceptions that have occurred - Filter the table by choosing an account and we will provide quick results.

Account: All Accounts

ACH History: 90 Days

Search

Status	Vendor Name	Vendor ID	Reason	Account #	SEC	Paid Amount	Issued Date
Pay			Unknown		PPD	\$ 2.29	01/30/2024
Return			Unknown		PPD	\$ 1.01	02/01/2024
Return			Unknown		PPD	\$ 1.04	02/01/2024
Return			Unknown		PPD	\$ 1.55	02/01/2024
Not Worked			Unknown		PPD	\$ 1.01	02/02/2024
Not Worked			Unknown		PPD	\$ 1.04	02/02/2024
Not Worked			Unknown		PPD	\$ 1.55	02/02/2024
Pay			Unknown		PPD	\$ 1.01	02/05/2024
Pay			Unknown		PPD	\$ 1.04	02/05/2024

